

## **How to Organize a New Club**

Applications for new clubs are obtained from the State President, completed and returned with membership list. Upon approval by the State President, dues should be sent to the State Treasurer for processing.

The State Treasurer shall send:

1. one copy of each Membership list, which accompanies dues to the Newsletter editor.

In organizing a new Garden Club, one shall become familiar with the requirements of a Garden Club which are to:

1. study in some aspect the fine art of gardening;
2. subscribe to all other objectives of The State organization;
3. have a minimum of ten members;
4. pay dues to The State organization.

For information and assistance, contact the State President or a member of an organized Garden Club.

### **Meeting I**

Call together an interested group. Discuss the objectives of a Garden Club. Elect a temporary chairman and recording secretary and vote to organize a club. Appoint Bylaws and Nominating Committees and set the time and place for the next meeting. Draw up Bylaws.

### **Meeting II**

The temporary Chairman presides at the second meeting of the group. The minutes of the previous meeting are read by the temporary secretary. The report of the Bylaws committee is given by the Bylaws Chairman. The Bylaws are read paragraph by paragraph and amended, if desired. After the Bylaws have been perfected, the Bylaws Chairman moves "that the Bylaws be adopted," and a vote is called for by the temporary Chairman. A short recess may be declared to permit charter members to sign the Bylaws and pay their dues.

The meeting is then reconvened, the report of the Nominating Committee is read and the officers elected by the method prescribed in the Bylaws.

After officers are elected and immediately assume their duties, the following matters shall receive consideration:

1. place and time of next meeting;
2. appointment of committees;

3. application through the State President for membership in The State organization
4. yearbook and monthly programs (suggestions can be obtained from the State).